



Financial Agreement

The terms of the agreement are as follows, effective date _____ :
The following agreement is made between parent(s)/guardian(s)

_____ name of parent(s)

_____ address of parent(s)

and Brainy Kids Place for child care services given to

_____ child's name and DOB

_____ child's name and DOB

_____ child's name and DOB

I agree to pay Brainy Kids Place the following in tuition weekly/monthly:

Child	Classroom	Days	Cost

_____ Deposit Amount Taken \$ _____

_____ Enrollment in Automatic Payment (fill out form)

I/we agree to abide by the written terms of this agreement until further notice.

Parent/ Guardian Signature _____ Date _____

Parent/ Guardian Signature _____ Date _____

Registration and Deposit

A Registration fee of \$50/child is Required. This is non-refundable. A security deposit of 2 weeks tuition is required upon enrollment that will be applied to your last week of enrollment. IF you do not wish to put down a security deposit, you must enroll in ACH.

Tuition

Brainy Kids Place requires that tuition be paid in advance each Friday for the following week. Payments may be made by Bank Draft, Cashier's Check, or Personal Check. For security purposes, cash will not be accepted.

Since tuition is due on the Friday before the upcoming week, a late fee of \$5 will be charged on accounts not paid by Monday at closing. An additional \$5 will be charged daily if the tuition is still unpaid. If the tuition is not paid by Thursday, your child will be denied care until your account has been paid in full.

Parents receiving Workforce Solutions Financial Aid will still be responsible for paying their Parent Fee no later than the 3rd of the month. We reserve the right to terminate care due to untimely payments and report those non-payments to Workforce Solutions.

Price Increases

Parents will be notified of any increases in tuition costs in writing 30 days prior to the increase in the regular rate of tuition. Brainy Kids Place will do cost of living increases in tuition annually. The price of tuition will change for the following reasons, without advance notification: school age children during summer, changing classrooms, changing the number of days your child attends, or changing the number of children enrolled (sibling discount).

Late Pick Up

We cannot care for children any earlier than 6:00 am or later than 6:30 pm. If someone is not here to pick your child up by 6:30 pm, each child will be charged a late pickup fee of \$10 + \$1.00 per minute.

Closures

We are closed in observance of the following holidays: New Year's Eve, New Year's Day, George Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day and the following Friday, Christmas Eve, and Christmas Day. If the holiday falls on the weekend, the school will be closed either the Friday before or the Monday after. Check with the front desk for those specific holidays.

In the event of a holiday, bad weather closure, or other unexpected closure, there will be no refunds in tuition.

Absences

Tuition must be paid in full without deduction for absences of any duration or any cause. There will be no exceptions made. An unexplained absence of two weeks with no payment may mean that your child will be dis-enrolled

and that place given to another child on our waiting list. To re-enroll, we would require the prior balance be paid and the full registration fee be paid again.

No tuition adjustments will be made due to illness, scheduled holidays, or school closings. (See Operational Policies and Procedures) Days cannot be exchanged or made up for other days.

Other Charges

There is an annual supply fee of \$50 per child due by March 31 each year.

Items such as nap mats, t-shirts for field trips, and extra diapers and/or wipes may be charged to your account and provided for your child if you have been notified your child will need this item and you fail to provide it when your child needs it. You may also be responsible for damaged property.

Withdraw

Parents must provide the center with two weeks written notice of withdraw. Parents are responsible for tuition for these two weeks whether their children attend during this period or not.

In the event that you do not make payments or do not give 2 weeks written notice of withdrawal, you will be given a one-time written notice of charges owed. You will then have 10 days from that notice to pay or resolve any disputes with the management of Brainy Kids Place. You agree to pay any reasonable attorney's fees or collection agency fees with interest and court costs, as well as 2% per month from the date that payment was first due.

Other

The provider can terminate the contract immediately without giving any notice for failure to make payment, failure to follow policies, or if a child or parent presents a danger to the center, staff, or other children.

If Brainy Kids Place chooses not to enforce any portion of this contract, it does not give up Brainy Kids Place's right to enforce any other part of this contract.

The contract can be revised at any time by Brainy Kids Place if necessary. Any revisions will be made in writing for parent's to review.

If any provision of this agreement shall be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.

I agree to the above terms and conditions. (Initial)
